

Adoption of street naming and numbering policy

Item 12, Cabinet 17 January 2013

Committee: Cabinet

Agenda Item

Date: 17 January 2013

12

Title: Adoption of Street naming and numbering policy

Portfolio Holder: Cllr Redfern

Key decision: No

Summary

1. The Council under the Public Health Act 1925 controls the naming of streets and numbering of buildings in Uttlesford. The purpose of this control is to make sure that any new street names and building names and numbers are allocated logically with a view to ensuring, amongst other things, that emergency service vehicles (ambulances and fire appliances) are able to speedily locate any address to which they may be summoned; and the effective delivery of mail.
2. The Council does not currently have an adopted policy for this service. The proposed policy formalises the current informal procedure.

Recommendations

3. To adopt the 'Street naming and numbering policy January 2013'.

Financial Implications

4. There are no financial implications arising from this decision.

Background Papers

5. None

Impact

- 6.

Communication/Consultation	A consultation with all Parish/Town Councils was carried out from Monday 5 November 2012 to Monday 17 December 2012.
Community Safety	None
Equalities	None
Health and Safety	None

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Human Rights/Legal Implications	None
Sustainability	None
Ward-specific impacts	All
Workforce/Workplace	None

Situation

7. The Council carries out the function of street naming and numbering for the District. There is no formal policy at present and an informal process has been in place. To ensure that the process is clear for all concerned a formal adopted policy is required.
8. All Parish Councils were consulted on the draft policy and three responded.
 - a. Saffron Walden Town Council endorse the policy and have no objection.
 - b. Hatfield Broad Oak Parish Council has no objection.
 - c. Thaxted Parish Council considered that the policy was prescriptive and restrictive in nature and in particular felt that paragraph 3.3.3 is too restrictive.
9. It is accepted that the Policy is restrictive. This ensures an even approach is adopted across the district. Paragraph 3.3.3 does not relate to private houses but rather blocks of flats or residential homes. It is considered appropriate to retain this paragraph.

Conclusion

10. The proposed Policy formalises the current informal process. It contains the necessary checks to ensure that the legislation is applied fairly and accurately while providing time for local comment and input.

Risk Analysis

11.

Risk	Likelihood	Impact	Mitigating actions
Concerns and complaints may be raised about the outcome of the process.	1. Low likelihood as the process formalises the current situation which	2. Little or no impact would occur.	Full consultation with Parish and Town Councils has taken place.

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	receives few complaints.		
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- 1 = Little or no risk or impact
- 2 = Some risk or impact – action may be necessary.
- 3 = Significant risk or impact – action required
- 4 = Near certainty of risk occurring, catastrophic effect or failure of project.